

Meeting was called to order November 28, 2023 at 7:30 p.m. Ian Thompson opened the meeting under the open public meeting guidelines.

Roll Call:

Robert Cromer - present
Robert Holmes – present
Ian Thompson – present
John Boyle, Jr. – present
Derek DeLuca - present

After the flag salute and moment of silence Robert Cromer motioned to approve the minutes of the October 24, 2023, Robert Holmes seconded.

Communications:

Miscellaneous recall notices on Tahoe
Tax Assessment card from Township
Miscellaneous correspondence from Sendzik & Sendzik
Request for insurance information from USAA
Notice from State of NJ regarding PERS/Roy Anderson

Insurance Report:

An accident claim from October 20, 2023 has been submitted to Soden Agency;

Legal Report:

Attorney Sendzik advised they need to publish the Notice of Monthly Meetings for 2024, there was discussion of changing the monthly meetings to a different night. Robert Holmes motioned to change the meeting night to the 4th Thursday of each month, Robert Cromer seconded, roll call vote, all in favor.

Bid proposals are being looked at, can contingently award it tonight pending attorney's review. Robert Holmes motioned to award bid, Robert Cromer seconded, roll call vote, all in favor.

Accountant Report:

Budget Resolution on hold until next meeting

Financial Report:

Derek Deluca reviewed the list of bills for the month, Robert Holmes motioned to approve and pay all bills, Robert Cromer. seconded.

Committees:**Trucks:**

Ian Thompson advised lettering is set up, John working on quote for trailer lettering and previous vehicle 367, now 399.

New Chief's Truck –

28-391

Truck is underway.

Pumper/Tanker

Need dates for pre-con.

UTV – was delivered on Monday, Ryan Keyes will coordinate lighting and graphics.

Equipment:

John Boyle, Jr. advised air compressor is in, need to schedule training; state is looking for SOG's on air compressor.

There is a list of equipment to declare surplus, pages and radios, pipe poles, fire hose, etc. would like to donate the fire house to Forest Fire Services, Robert Holmes motioned to declare equipment as surplus, John Boyle, Jr. seconded, roll call vote all in favor.

Radios:**Fire Police:**

Robert Holmes advised the biggest issue now is new flashlights.

New Garage:

Building being delivered on Thursday, the township will be assisting with a loader. The township is requiring a Hold Harmless Agreement and contract for \$1.00 for the use of the loader, Robert Cromer motioned to approve, Robert Holmes seconded, roll call vote, all in favor.

While we wait for the bid to be approved, we have approval from the township to submit for township approval. They are considering the construction an addition and not new construction.

There was discussion that when the old building is knocked down, Matawan Fire Company will provide space to keep our paperwork and records at.

Building and Grounds:

Future of the District:

STIPEND PROGRAM

Discussion on stipend payout for 2023, would like committee to meet to review. Ian Thompson, Derek DeLuca, the Chief and President to review for 2023.

LOSAP: No Report.

HYDRANT:

There will be a 2% increase in hydrant costs next year, \$375,000 to \$390,000.00.

TOWNSHIP LIASSON:

Unfinished Business:

Someone contacted POSHA, the Township and other agencies and filed a complaint. The Fire Company has had various inspections.

First complaint regarding 28-396 was regarding condition of tires, POSAH inspected the truck, tires are old, needs all new tires, has water leak, leaking oil, to get up to satisfactory condition will cost several thousands of dollars, Jr. reviewed amount of repair costs; 4 Guys want \$2,000 to just come look at the truck, truck is costing more than it is worth, truck is presently out of service. Ian Thompson's opinion is that it is time to let the truck go, would like motion to put the truck up for sale or trade, there was discussion regarding the truck, Robert Cromer asked that shouldn't the officers of the fire company have a say on the status of the truck? Ryan Keyes advised he and Chief Roy Anderson agreed that the truck should be sold and/or traded. Robert

Miller suggested contacting the dealer of the new truck to see if they will give a trade in value, Defender would need to look at the truck.

Ian Thompson made a motion to deem the truck no longer needed and either sell or trade in, Derek DeLuca seconded, roll call vote, Robert Cromer – abstain, Robert Holmes – yes, Ian Thompson – yes, John Boyle Jr. – yes, Derek DeLuca – yes.

Ian Thompson discussed the possible need to appoint and or hire an operations chief to make sure all procedures in the company are in compliance; Central Jersey Compliance may be a cheaper option, helped us get up to par previously, should consider re-hiring them for 2024.

John Boyle, Jr. advised there is a pending grant for \$3,000 for turn out gear.

Derek DeLuca made a motion hire Central Jersey Compliance for 2024, Robert Holmes seconded, roll call vote, all in favor.

There was discussion on the new Air Compressor and piping being outside vs. inside. It does not have to be piped outside; Ryan Keyes asked if there was a service contract, was advised that a service contract for the 1st year came with the purchase; Old breathing unit is outside and is going to be used as a trade-in. There will be 2 extra bottles left.

Due to the POSHA request, John Boyle, Jr. and John Boyle, Sr. paid for a dumpster to clean up the garbage outside.

There was discussion on missing 300 or 300A forms, they have been completed.

There was further discussion on various items that are non-compliant. The company has 30 days to bring compliant.

The Township Building Department advised that the renovations downstairs were completed without permits, working with the town, once a demo permit is filed for the building the violations should be nullified.

The Township Fire Prevention found violations with miscellaneous items to be addressed – emergency lighting, heat detector, CO2 alarm, broken outlet, egress on side door, chief's office needs to be labeled for fire alarm panel, etc.

John Boyle, Sr. discussed if there is a safety concern it should be addressed to the officers immediately, there are safety reporting sheets on the board by the chief's office. Ian Thompson advised if someone sees something to notify a Board member or office and it will be addressed immediately.

Corrective Action plan was issued for the township fire inspection.

New Business:

Robert Holmes motioned to post SOG's on website, Robert Cromer seconded, roll call vote, all in favor.

Thanked Ryan Keyes for having the State truck removed from the building.

Ryan Keyes advised there were 2 pieces of equipment to be returned to the Forest Fire Division, 1 portable monitor (Ryan wrote a letter) and a projector that was on permanent loan to fire company, was advised it didn't have to be returned, but should be given back so it doesn't get lost. Ryan Keyes will make arrangements to return it.

Ian Thompson suggested purchasing a new projector, there was discussion to hold off for now.

The old trail blazer is disabled and fully out of service, would like to use for a drill. Robert Holmes motioned to declare the truck surplus Robert Cromer seconded, roll call vote, all in favor.

Chiefs Report:

Ryan Keyes thanked to Board for their cooperation with all that has been going on.

Presidents Report:

John Boyle, Sr. discussed with the bids coming in for the building and the old building being knocked down, there will be need for temporary housing for duty crew and officers, discussed cost of a ReHab Trailer/Mobile home to be used on a temporary basis. Initial 3 months (minimum required) is \$2,395/month (\$7,185) and delivery and set up is \$16,495.00 for a total cost of \$23,680.00, the cost per month after the initial 3 is \$2,395/month. The company takes care of all permits, and possibly look into a construction trailer for the officers. Ian Thompson made a motion to get the trailer when deemed necessary, Robert Holmes seconded, roll call vote, all in favor.

Comments from the Floor:

Robert Miller asked if the bid proposal included the requirement of a Bid Performance and Maintenance Bond, was advise yes, 10% of total bid was required.

Ryan Keyes advised there was interest in holding a multi-agency drill at the old building before demolition, Ian Thompson motioned to approve, Robert Cromer seconded, roll call vote, all in

favor. When deeded for demo, building will be turned over to the company for a drill, all outside agencies to provide an insurance rider to the Board.

At 8:43 p.m, Ian Thompson made a motion to enter executive session to discuss client/attorney privileged information, Robert Holmes seconded, roll call vote, all in favor. Ian Thompson motioned to adjourn Executive session and return to regular meeting, Robert Cromer seconded, Executive session ended at 8:59.

Robert Holmes motioned to adjourn the regular meeting Robert Cromer seconded,

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Christine Cromer

Board of Fire Commissioners Marlboro Twp. Fire Dist # 3

Bill Payment List

November 1-28, 2023

DATE	NUM	VENDOR	AMOUNT
Commerce Bank-Checking			
11/16/2023	3819	Armstrong Steel Buildings	-116,855.90
11/26/2023	3820	E-ZPass NJ Customer Svc Ctr	-191.08
11/26/2023	3821	American Trademark Co	-2,329.00
11/26/2023	3822	AT&T Mobility	-154.44
11/26/2023	3823	Campbell Supply Co	-1,259.46
11/26/2023	3824	Deere and Company	-30,083.91
11/26/2023	3825	Elite Vehicle Solutions	-13,505.80
11/26/2023	3826	JCP & L	-1,566.30
11/26/2023	3827	Middlesex County Fire Academy	-576.00
11/26/2023	3828	Morganville Fire Department	-23,480.11
11/26/2023	3829	New Jersey Fire Equipment Co.	-149.26
11/26/2023	3830	Optimum	-420.65
11/26/2023	3831	Protocol Electric and Security	-7,922.00
11/26/2023	3832	republic services	-139.00
11/26/2023	3833	Ridgeway Leatherworks	-3,235.00
11/26/2023	3834	Toms River Fire Academy	-424.00
11/26/2023	3835	Township of Marlboro	-796.75
11/26/2023	3836	Tsi Incorporated	-1,515.00
11/28/2023	3837	Air and Gas Technology	-68,345.00
11/28/2023	3838	Christine Cromer	-9,000.00
11/28/2023	3839	First Responder J.I.F.	-31,095.00
11/28/2023	3840	Derek DeLuca	-9,000.00
11/28/2023	3841	Defender Emergency Products Sales and Service	-8,065.65
11/28/2023	3842	Sendzik & Sendzik, P.C.	-4,818.48
11/28/2023	3843	Robert Holmes	-8,000.00
11/28/2023	3844	Robert Cromer	-8,000.00
11/28/2023	3845	NY Fire Equipment, LLC	-6,750.00
11/28/2023	3846	MES	-1,718.00
11/28/2023	3847	John Boyle Jr	-8,000.00
11/28/2023	3848	Ian Thompson	-8,000.00
11/28/2023	3849	Graphics by Sparandera	-7,450.00
Total for Commerce Bank-Checking			\$ -382,845.79

Savings

Opening (10/1/23) \$ 167,438.55
 Ending (10/31/23) \$ 167,829.62

checking

Opening (10/1/23) \$ 1,901,289.56
 Ending (10/31/23) \$ 2,090,883.20