

Meeting was called to order September 26, 2024 at 7:30 p.m. Ian Thompson opened the meeting under the open public meeting guidelines.

**Roll Call:**

Robert Cromer - present  
Robert Holmes – present  
Ian Thompson – present  
John Boyle, Jr. – present  
Derek DeLuca - present

After the flag salute and moment of silence, Robert Cromer motioned to approve the minutes of the August 24, 2024 meeting, John Boyle, Jr. seconded.

**Communications:**

Communications from Sendzik & Sendzik  
Recall on Tahoe  
Oxygen Delivery Notice

**Insurance Report:**

Insurance working on issue with 28-395 cab coming detached. Discussion on repair options.

**Legal Report:**

The following resolutions were presented

Resolution Setting Compensation for Commissioners Pursuant to N.J.S.A. 40A:14-88 and the Manner of Payment Thereof

Resolution Adopting and Mandating the Use of the Open Public Records Act Request Form Established by the Government Records Council Pursuant to P.L. 2024, c. 16

Derek Deluca motioned to accept both resolutions, Robert Holmes seconded, Roll Call Vote – Ian Thompson – yes, Robert Holmes – yes, Robert Cromer – yes, John Boyle, Jr. – abstain, Derek Deluca – yes

**Accountant Report:**

Audit is being worked on, provided 2 documents – statement regarding pending litigation and authorization to review LOSAP account with Valic/Corebridge.

**Financial Report:**

Working with Oceanfirst to open account with them

Derek DeLuca reviewed the list of bills for the month, Robert Holmes. motioned to approve and pay all bills, John Boyle, Jr. seconded. Roll call vote, all in favor.

**Committees:****Trucks:****New Truck:**

28-391 – Final inspection is scheduled.

28-396 Super Pumper – truck is in production

New Tower – not much to report

28-395 - discussion on required repairs

**Equipment:**

Items are coming in, working on getting training scheduled.

**Radios:**

County dispatch is going good, hydrants to be fully active in system next week.

**Fire Police:**

Robert Holmes asked who can do the swearing in of Fire Police. Attorney Sendzik can swear in.

Robert Holmes advised that 28-397, 398 and 399 need to be serviced.

**New Building/Garage:**

Underground plumbing inspection passed, rough slab inspection scheduled for next week.

Issues with township scheduling inspections with timing problem. Inspectors told not to answer calls. Formal complaint was filed with the Township and DCA. Robert Holmes asked if the attorney should write a letter.

**Building and Grounds:**

Nothing to report.

**Future of the District:** Nothing to report.

**LOSAP:** Nothing to report.

**HYDRANT:** Nothing to report.

**Unfinished Business:**

Water vault schedule for completion October 25, 2024, delivery on 2 tractor trailer trucks, will need to coordinate trucks due to anticipated open trench; plan is to fill in with patching, won't be top coated until next spring.

Denied DOT access for 3 openings to highway, front lot revised to 2 openings, was told to final an appeal. Will contact Assemblyman Gerry Scharfenberger to help with appeal, could take 45 days for decision.

Discussion on question on ballot for new aerial.

**New Business:**

Robert Holmes was approached by a couple at the post office who expressed what a great job the fire company was doing.

**Chiefs Report:**

34 Calls for August, attending an Active Chief's meeting.

**Presidents Report:**

No report.

**Comments from the Floor: None**

Robert Holmes made a motion to enter Executive Session to discuss attorney/client matters, Derek Deluca seconded. Executive session ended at 8:22. Regular session re-opened.

Robert Holmes motioned to adjourn the meeting Robert Cromer seconded. Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Christine Cromer

**Board of Fire Commissioners Marlboro Twp. Fire Dist # 3**  
**September 2024 Treasurer's Report**

Bills Paid September 1-25, 2024

September 25, 2024  
 September 25, 2024

Debits/Checks	Date	Check #	Vendor	Amount
	09/06/2024	4073	AT&T Mobility	-\$ 267.68
	09/06/2024	4074	JCP & L	-\$ 35.19
	09/06/2024	4075	MES	-\$ 13,595.24
	09/06/2024	4076	Water Supply Innovations LLC	-\$ 7,767.00
	09/13/2024	4077	Clean Air Co. Inc	-\$ 36,536.94
	09/13/2024	4078	Goodwin Painting	-\$ 3,500.00
	09/13/2024	4079	Morganville Fire Department	-\$ 7,031.54
	09/13/2024	4080	New Jersey Natural Gas 1	-\$ 42.00
	09/13/2024	4081	Optimum	-\$ 768.81
	09/13/2024	4082	Skyeco Construction Group	-\$ 78,750.00
	09/13/2024	4083	Township of Marlboro	-\$ 1,061.37
	09/21/2024	4084	Defender Emergency Products Sales and Service	-\$ 17,846.24
	09/21/2024	4085	Derek DeLuca	-\$ 73.00
	09/21/2024	4086	First Responder J.I.F.	-\$ 32,970.00
	09/21/2024	4087	GSB c/O M&T Bank	-\$ 23,032.15
	09/21/2024	4088	Ian Thompson	-\$ 3,708.11
	09/21/2024	4089	JCP & L	-\$ 2,409.29
	09/21/2024	4090	MES	-\$ 19,629.50
	09/21/2024	4091	Middlesex County Fire Academy	-\$ 1,364.00
	09/21/2024	4092	Optimum	-\$ 125.64
	09/21/2024	4093	republic services	-\$ 199.06
	09/25/2024	4094	DiVal Safety Equipment, Inc.	-\$ 4,875.00
	09/25/2024	4095	HFA	-\$ 15,262.50
	09/25/2024	4096	JCP & L	-\$ 70.38
	09/25/2024	4097	Sendzik & Sendzik, P.C.	-\$ 2,260.50
	9/26/2024	4098	Skyeco Construction Group	-\$ 75,600.00
				<b>-\$ 348,781.14</b>

**Deposits/Credits**

Savings Account Interest	\$399.04
Checking Account Interest	\$7,417.85

**Account Balances**

**Checking**

Opening (8/1/24)	\$3,394,124.17
Closing (8/31/24)	\$3,053,288.87

**Savings**

Opening (8/1/24)	\$171,318.73
Closing (8/31/24)	\$171,717.77

Prepared By Derek DeLuca, Treasurer

Accrual Basis Wednesday, September 25, 2024 02:38 PM GMTZ

**Resolution No. 2024-**

**RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO  
N.J.S.A. 40A:14-88 AND THE MANNER OF PAYMENT THEREOF**

**WHEREAS**, N.J.S.A. 40A:14-88, authorizes commissioners to receive compensation for their offices conditioned upon same being reviewed by the governing body of the municipality; and

**WHEREAS**, the Board has budgeted for said compensation in the 2025 budget, subject to introduction, a public hearing and adoption by the Board and the Department of Community Affairs, Division of Local Government Services, Local Finance Board; and

**WHEREAS**, the amount of the compensation is reflective of the time, work and dedication necessary to accommodate the rapid growth and expansion of not only the fire service, but the Township as a whole; and

**WHEREAS**, the Board finds and determines that said compensation should be effective retroactive to January 1, 2025; and

**WHEREAS**, the Board further finds and determines that the compensation should be in the amounts as set forth below for each year served or pro rata for a portion of any year of service:

Title	Salary, Wage, Compensation and Benefits
Chairman	\$8,000.00 per annum
Vice Chairman	\$8,000.00 per annum
Treasurer	\$9,000.00 per annum
Clerk	\$8,000.00 per annum
Assistant Clerk	\$8,000.00 per annum; and

**WHEREAS**, the Board has determined that payment shall be made in accordance with Board policy.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, that the compensation for each commissioner shall be set in the amounts set forth above and that the Board's practice in future fiscal years shall be modified to reflect that a copy of the District budget will be forwarded annually to the Business Manager of the Township of Marlboro for the governing body's reference and comments relative to the commissioners' compensation, if any, prior to the Board's public hearing on the budget and final adoption; and

**BE IT FURTHER RESOLVED**, that the sums as set forth above appear in the 2025 budget under the caption of Administration – Personnel; Commissioners and is hereby appropriated under the said caption of the operating section of the 2025 budget; and

**BE IT FURTHER RESOLVED**, that, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified as of the date of the within Resolution and shall be chargeable to the above said line item as incurred to the maximum amount of same unless otherwise increased as permitted by law and a separate certification of availability of funds is made by the Board Treasurer; and

**BE IT FURTHER RESOLVED**, a copy of this Resolution shall be forwarded to the governing body and, if no objections or other concerns are received within ten (10) days, the Board shall proceed as set forth in this Resolution; and

**BE IT FURTHER RESOLVED**, that the within Resolution shall be effective immediately upon passage; and

**BE IT FURTHER RESOLVED**, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

**BE IT FURTHER RESOLVED**, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

**BE IT FURTHER RESOLVED**, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

**BE IT FURTHER RESOLVED**, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the “Open Public Records Act”; N.J.S.A. 47:1A-1, *et seq.* and the “Destruction of Public Records Law (1953)”; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

**Board of Commissioners Recorded Vote**

<b>Member</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
John Boyle, Jr.						

Robert Cromer						
Derek DeLuca						
Robert Holmes						
Ian Thompson						

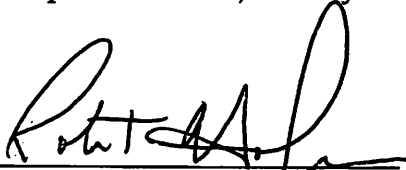
**CERTIFICATION**

I, **ROBERT HOLMES.**, Clerk of the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 26<sup>th</sup> day of September, 2024.

I do further certify that said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, on this 26<sup>th</sup> day of September, 2024.

  
**ROBERT HOLMES, CLERK**  
**Board of Fire Commissioners**  
**Fire District No. 3**  
**Township of Marlboro**



Resolution No. 2024-

**RESOLUTION ADOPTING AND MANDATING THE USE OF THE OPEN PUBLIC RECORDS ACT REQUEST FORM ESTABLISHED BY THE GOVERNMENT RECORDS COUNCIL PURSUANT TO P.L. 2024, C.16**

WHEREAS, on June 5, 2024, Governor Philip D. Murphy signed into law legislation to modernize and reform the Open Public Records Act (OPRA), with said legislation effective September 3, 2024; and

WHEREAS, thereafter, the Government Records Council created and promulgated an Adoptable OPRA Request Form for use effective September 3, 2024, to be adopted by all agencies subject to OPRA for the use of any person who requests access to a government record held or controlled by the public agency, N.J.S.A. 47:1A-5(f).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, that it hereby adopts the Adoptable OPRA Request Form created and promulgated by the Government Records Council for the use of any person who requests access to a government record held or controlled by the Board; and

BE IT FURTHER RESOLVED, that all previous OPRA Request Forms utilized by the District prior to September 3, 2024, are hereby repealed and replaced; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction

of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote

Member	Motion	Second	Aye	Nay	Abstain	Absent
John Boyle, Jr.						
Robert Cromer						
Derek DeLuca						
Robert Holmes						
Ian Thompson						

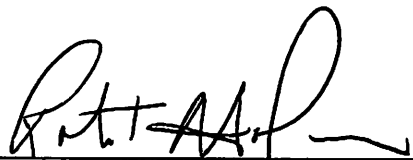
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I do further certify that the said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

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ROBERT HOLMES, CLERK  
Board of Fire Commissioners  
Fire District No. 3  
Township of Marlboro