

Meeting was called to order November 20, 2025 at 7:30 p.m. John Boyle, Jr. opened the meeting under the open public meeting guidelines.

Roll Call:

Robert Cromer - present
Robert Holmes – present
Ian Thompson – present
John Boyle, Jr. – present
Derek DeLuca - present

After the flag salute and moment of silence, the minutes of the October 23, 2025 meeting were reviewed, correction was made to page 2, “New Building” 5th paragraph to include that Robert Holmes motioned to increase referendum amount from \$750,000.00 to \$850,000.00 of \$900,000.00, Derek Deluca seconded, roll call vote, all I favor . Ian Thompson motioned to approve the minutes as amended Robert Holmes seconded.

Communications:

Recall notices
Medical Clearance for Christopher Cleary

Insurance Report: No Report

Legal Report:

The following resolutions were offered

Resolution Accepting Annual Audit and Authorizing Publication of Synopsis Pursuant to NJSA 40A:5A-16 and NJSA 40A:14-89;

Resolution Authorizing Corrective Plan;

Resolution Setting Date, Time and Place of Annual Fire District Election Pursuant to NJSA 40A:14-72(b);

Resolution Authorizing Notice of Public Meetings pursuant to NJSA 10:4-18;

Resolution Certifying Compliance with NJSA 40A:5A-17, Board of Fire Commissioners of Fire District No. 3, Township of Marlboro; and

Ian Thompson made a motion to accept all resolution, Robert Holmes seconded, Roll Call Vote, John Boyle, Jr. – yes, Ian Thompson – yes, Robert Holmes – yes, Derek DeLuca – yes, Robert Cromer - yes

Derek DeLuca motioned to schedule special meeting for proposed referendum for January 20, 2026, Robert Holmes seconded, roll call vote, all in favor.

Accountant Report:

Rough draft of audit was sent to the Board for review, there were questions on overspending \$33,998 of the gear budget, auditor was unaware of the grant that was awarded, grant funding was held up but has since been released. John Boyle, Jr. asked the fire company to advise when the funds come in.

2nd item in audit question the capital used for radio purchase. Township had agreed to sign contract then refused and radios were purchased outright by Board. Grant was received in the amount of \$200,000.00 for radios

Discussion on having the township adopt an ordinance for Morganville Fire Company and New First Aid Squad.

Ian Thompson to work on incorporation documents for the fire district.

Financial Report:

Derek DeLuca reviewed the list of bills for the month, Robert Holmes motioned to approve and pay all bills, Robert Cromer seconded. Roll call vote, all in favor.

Derek advised he needs a general ledger for the auditor.

Committees:

Trucks:

28-375 was at Defender

Ladder had blown tire. Ian asked if tire dates are check as part of the truck checks.

New Truck:

Tanker: online for chassis, anticipated completion date, April, 2026. Maybe a few members can go out for inspection.

New Tower - Need audit and copy of proposed budget for financing, waiting to hear on drawings.

Equipment: No Report

Radios: No Report

Fire Police: Nothing to report, Bayshore Chiefs still trying to put together a Fire Police group.

New Building/Garage:

Anticipated completion date, January 1, 2026. 2nd floor walls primed, 1st floor being worked on, 50% of ACHC is in, 2000 amp panel to be installed, once in, can apply for service inspection. JCP&L will schedule installed as soon as inspection done.

3 week delivery time for bank room carpet and floor tile and bathroom tile

Tile work being done on 11/24/2025, building will be waiting on elevator, scheduled for delivery tomorrow.

3rd floor discussion on beams

Exterior doors installed for utility room and stairwell

Glass custom doors should be in Tuesday of next week.

Claim with HomeDepot for the 5 broker windows has been escalated.

Building and Grounds: No report.

Future of the District:

Fire Protection agreements being worked on. Minor changes needed, fire company asking for payment of \$75,000.00 with a 5 year contract, 3% increase per year. Increase is due to furnishing new building, increased membership, etc. Ian Thompson motioned to approve subject to legal review by attorney and designation of Fire District 3 by the Township, Derek DeLuca seconded, roll call vote, all in favor.

LOSAP: No report

HYDRANT: No report

Unfinished Business:

Ian Thompson asked how everything was working out with the first aid. There was discussion on a "gray area" across NJ with fire apparatus being first on scene with EMS required. Fire Company does not have a medical administrator/director which is required. Should do perform any EMS services without medical director, First Aid has a medical director. Can an overall shared service operating agreement be created without any impact with the township and first aid. Ian Thompson will work with attorney on a Share Services Agreement with First Aid. John

Boyle, Jr. advise that Morganville Fire Company is the only fire company that has EMS. There is a bill in review that EMS is essential for the township to provide. Ian Thompson wants to protect the fire company and EMS from losing any township funding.

New Business: None.

Chiefs Report:

Ryan Keyes advised

612 calls for the year, including EMS calls
Fire Company has had 13 live burn drills for the year
Will be putting a report together of the overview of what was accomplished 12/1/25-11/30/25 as to training hours, etc.

Presidents Report:

Very successful year, great accomplishments this year, applications for membership coming in from Facebook/Internet, advised not to “feed” the neigh sayors.

John Boyle, Sr. mentioned that there has been interest from other company regarding the fire company/district’s stipend program.

Comments from the Floor: None

Ian Thompson motioned to enter into Executive Session to discuss personnel and legal matters, Robert Holmes seconded.

Executive Session closed at 8:53 p.m. and regular meeting reopened.

Discussion on 2026 Commissioner Salaries – Chairman, \$9,000.00, all other positions \$8,000.00. Ian Thompson motioned to approve, Robert Holmes seconded, roll call vote, all in favor.

Budget Intro and approval to be December 18, 2026, due date is December 23, 2026.

Discussion on possible purchase of Zamboni, John Boyle, Jr. tables dame.

John Boyle, Jr. motioned to appoint Ian Thompson to work with new mobile medical company and fire company, Robert Holmes seconded, roll call vote all in favor.

Robert Holmes motioned to schedule special election for Referendum for January 20, 2026 from 6:00 p.m. to 9:00 p.m., Ian Thompson seconded, roll call vote, all in favor.

Derek DeLuca motioned to adjourn the meeting Ian Thompson seconded. Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Christine Cromer

November 2025 Treasurer's Report
Board of Fire Commissioners Marlboro Twp. Fire Dist # 3
Bills Paid Between November 1-20, 2025

Date	Check #	Vendor	Amount
11/11/2025	001080	Central Jersey Compliance Company	-6,950.00
11/11/2025	001081	Mobile Emergency Housing Corp.	-3,658.00
11/11/2025	001083	AT&T Mobility	-382.40
11/11/2025	001084	JCP&L	-2,888.81
11/11/2025	001085	Freehold Township Fire	-750.00
11/11/2025	001086	Alvarez Drywall	-15,000.00
11/11/2025	001087	NJ Door and Hardware	-7,200.00
11/11/2025	001088	Township of Marlboro	-1,771.76
11/11/2025	001089	John Boyle Jr	-8,707.05
11/11/2025	001090	Armor Tuff	-27,444.00
11/11/2025	001091	Middlesex County Fire Academy	-472.00
11/11/2025	001092	Home Depot	-27,000.00
11/11/2025	001093	Water Supply Innovations LLC	-6,295.00
11/11/2025	001094	Premier Fire	-34,000.00
11/11/2025	001095	Skyeco Construction Group	-70,756.74
11/11/2025	001096	Armor Tuff	-50,000.00
11/11/2025	001097	Home Depot	-15,000.00
11/11/2025	001098	Star Air LLC	-9,000.00
11/20/2025	001099	Sendzik & Sendzik, P.C.	-3,607.50
11/20/2025	001100	Optimum	-508.98
11/20/2025	001101	Marlboro Township Water Utility Division	-97.24
11/20/2025	001102	Atlantic Medical Group	-280.00
			-\$291,769.48
11/11/2025	001082	Central Jersey Equipment (Voided Check #001082)	1,209.25

Prepared By Derek DeLuca, Treasurer

Resolution No. 2025-

RESOLUTION ACCEPTING ANNUAL AUDIT AND AUTHORIZING PUBLICATION OF SYNOPSIS PURSUANT TO N.J.S.A. 40A:5A-16 AND N.J.S.A. 40A:14-89

WHEREAS, N.J.S.A. 40A:5A-15 sets forth that the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, shall cause an annual audit of its accounts to be made; and

WHEREAS, N.J.S.A. 52:27BB-35 authorizes the Local Finance Board of the State of New Jersey to promulgate rules and regulations pertaining to local fiscal affairs, specifically, the method, scope and procedure of regular audits; and

WHEREAS, the Board engaged Lauren Holman, C.P.A., of the firm of Holman Frenia Allison, P.C., to perform the annual audit; and

WHEREAS, the annual audit report for the year ended December 31, 2024, prepared and presented by Lauren Holman, C.P.A., was filed with the Board of Fire Commissioners of Fire District No. 3 even date herewith; and

WHEREAS, N.J.S.A. 40A:5A-15 requires a certified duplicate copy of said annual audit be filed with the Clerk of the Township of Marlboro and the Director of the Division of Local Government Services in the Department of Community Affairs within five (5) days after the original report is filed with the Board; and

WHEREAS, N.J.S.A. 40A:5A-16 and N.J.S.A. 40A:14-89 set forth that the Board shall cause a synopsis of the annual audit be prepared and published at least twice in a newspaper circulated in the District and a copy of the synopsis be filed with the Director of the Division of Local Government Services, both within ten (10) days after publication; and

WHEREAS, the said Lauren Holman, C.P.A., prepared a synopsis for and on behalf of the Board pursuant to N.J.S.A. 40A:5A-16 and N.J.S.A. 40A:14-89; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the Board of Fire Commissioners of Fire District No. 3 to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

“A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand

dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, accepts the annual audit prepared by Lauren Holman, C.P.A., of the firm of Holman Frenia Allison, P.C., for the year ended December 31, 2024; and

BE IT FURTHER RESOLVED, that a certified duplicate copy of said annual audit be filed with the Clerk of the Township of Marlboro and the Director of the Division of Local Government Services in the Department of Community Affairs within five (5) days from the date hereof; and

BE IT FURTHER RESOLVED, that the synopsis prepared by Lauren Holman, C.P.A., of the firm of Holman Frenia Allison, P.C., be published in the Asbury Park Press pursuant to statute with a copy of the synopsis being filed with the Director of the Division of Local Government Services in the Department of Community Affairs, within ten (10) days after publication; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the “Open Public Records Act”; N.J.S.A. 47:1A-1, *et seq.* and the “Destruction of Public Records Law (1953)”; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote

Member	Motion	Second	Aye	Nay	Abstain	Absent
John Boyle, Jr.			✓			
Robert Cromer			✓			
Derek DeLuca	✓		✓			
Robert Holmes		✓	✓			
Ian Thompson			✓			

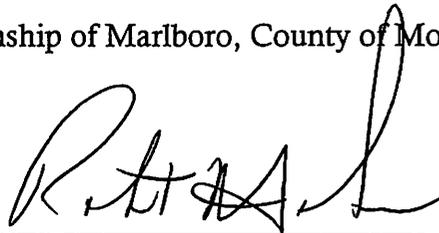
CERTIFICATION

I, **ROBERT HOLMES**, Clerk of the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 20th day of November, 2025.

I do further certify that the said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, on this 20th day of November, 2025.



ROBERT HOLMES, CLERK
Board of Fire Commissioners
Fire District No. 3
Township of Marlboro

Resolution No. 2025-

RESOLUTION AUTHORIZING CORRECTIVE ACTION PLAN

WHEREAS, the firm of Holman, Frenia, Allison, P.C., was retained to perform an audit of the District's financial records for fiscal year 2024; and

WHEREAS, on November 20, 2025, the Board considered an audit prepared by the said Holman, Frenia, Allison, P.C.; and

WHEREAS, on said date the Board discussed Holman, Frenia, Allison, P.C.'s, findings, specifically those set forth on pages 40 and 41 of the 2024 Independent Auditor's Report hereinabove referenced under the designation of General Comments and Recommendations, Current Year Findings; and

WHEREAS, the Board found and determined it to be in the best interest of the District to resolve the findings and responses for fiscal year 2024 as set forth in the Corrective Action Plan attached hereto as Schedule A; and

WHEREAS, the Board desires to memorialize its implemented Corrective Action Plan through this Resolution and the attached Schedule A entitled Corrective Action Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, adopt the Corrective Action Plan as set forth on Schedule A attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that a signed copy of the Corrective Action Plan be forwarded to the State of New Jersey, Department of Community Affairs, Bureau of Authority Regulation, along with a signed conformed and compared copy of the within Resolution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote

Member	Motion	Second	Aye	Nay	Abstain	Absent
John Boyle, Jr.			✓			
Robert Cromer			✓			
Derek DeLuca	✓		✓			
Robert Holmes		✓	✓			
Ian Thompson			✓			

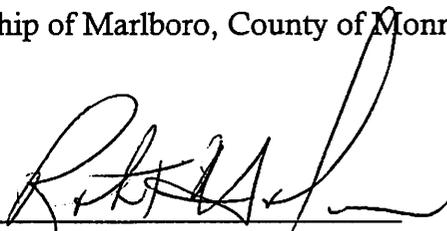
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I do further certify that the said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, on this 20th day of November, 2025.


ROBERT HOLMES, CLERK
Board of Fire Commissioners
Fire District No. 3
Township of Marlboro

SCHEDULE A

CORRECTIVE ACTION PLAN FOR MARLBORO TOWNSHIP FIRE DISTRICT NO. 3 COUNTY OF MONMOUTH AUDIT REPORT BY HOLMAN, FRENIA, ALLISON, P.C.

FINDING 2024-001 General Ledger Maintenance

The District does not currently have a formal close process and does not maintain its general ledger in accordance with generally accepted accounting principles (GAAP).

Formal Close Process

- A. **DEFICIENCY:** The financial information for the year ended December 31, 2024, included errors in certain accounts that were the result of ineffective monitoring procedures and/or closing processes throughout the year. These errors can cause misstatements in the financial statements, and in certain circumstances resulted in proposed audit adjustments. Because these errors were not detected prior to the information being provided for audit, there is an indication that the closing procedures, specifically the monitoring and review of financial information by management, is not being effectively performed. This will ultimately cause significant errors in the financial records and financial statements as well as allow possible irregularities, including fraud, to possibly exist without notice.
- B. **CAUSE:** The District had not prepared or reviewed certain accounting reconciliations to support trial balance, general ledger and/or financial statement amounts.
- C. **RECOMMENDATION:** The District should implement a formalized closing process at least on an annual basis for all financial statement areas. The close process should include an in-depth analysis of all significant accounts, including recording all prior-year audit entries. All significant accounts should have supporting schedules that are prepared and reviewed by separate individuals within the District to ensure proper segregation of duties. Furthermore, supporting schedules should agree to the corresponding general ledger accounts. Implementation of these recommendations will improve financial reporting processes and internal controls of the District and result in a financial close with minimal proposed adjusting entries.
- D. **RESPONSE:** Management will ensure proper segregation of duties and enhanced oversight, providing improved internal controls. Financial procedures and standard operating procedures will be revised, formalized and put into place.

Capital Assets and Construction in Progress Tracking

- A. **DEFICIENCY:** It was noted in the District's capital asset records that capital assets and

projects had not been correctly recorded in the District's records. Additionally, it was also noted that there were assets recorded on the District's records that were no longer in use.

B. CAUSE: The District had not prepared or reviewed the District's capital asset support prior to the financial information being turned over for audit.

C. RECOMMENDATION: A complete appraisal of capital assets should be performed which will be the best and most efficient method for developing an accurate listing of all capital assets. Additionally, the District should develop policies and procedures for tracking capital assets and construction in progress additions and deletions to ensure an accurate accounting for capital assets. Specifically, the listing should include the following data:

- Description of the asset;
- Cost, voucher number, and vendor name;
- Date placed in service;
- Estimated useful life;
- Depreciation method;
- Depreciation expense and accumulated depreciation for the year; and
- Date asset was retired and selling price if applicable.

D. RESPONSE: Management will ensure proper segregation of duties and enhanced oversight, providing improved internal controls. Financial procedures and standard operating procedures will be revised, formalized, and put into place.

FINDING 2024-002 Budgetary Expenditures

A. DEFICIENCY: During review of the District's budget to actual schedule, it was noted that the District over-expended certain line items in the District's budget. New Jersey Statute 40A:14-78.9 states "Whenever it shall become necessary during the last two months of the fiscal year to expend amounts in excess of those appropriations specified in the various line items of the operating appropriations section of the annual budget and there shall be excess appropriations in other line items of the operating appropriations section, the board of fire commissioners of the fire district may, by resolution setting forth the facts, adopted by the Fire District not less than 2/3 vote of the full membership thereof, transfer the amount of the excess to those appropriations deemed to be insufficient."

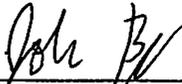
B. CAUSE: The District over-expended certain line items in the District's budget.

C. RECOMMENDATION: The District must maintain a complete and accurate general ledger and review costs against the budget to identify any potential over expenditures. Budget transfers must be approved by resolution by the Board of Fire Commissioners prior to committing funds in case of over-expending.

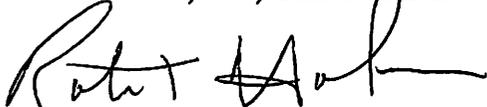
D. RESPONSE: Management will ensure budget transfers are made and approved in accordance 40A:14-78.9 and ensure proper segregation of duties and enhanced oversight, providing improved internal controls. Financial procedures and standard operating procedures will be revised, formalized, and put into place.

IMPLEMENTATION DATE: November 20, 2025

Respectfully Submitted,



JOHN BOYLE, JR., CHAIRMAN

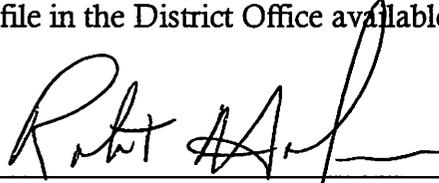


ROBERT HOLMES, CLERK



DEREK DELUCA, TREASURER

I hereby certify that the above Corrective Action Plan was adopted at a public meeting on November 20, 2025, and shall be placed on file in the District Office available for public inspection.



ROBERT HOLMES, CLERK

Resolution No. 2025-

RESOLUTION SETTING DATE, TIME AND PLACE OF THE ANNUAL FIRE DISTRICT ELECTION PURSUANT TO N.J.S.A. 40A:14-72(B)

WHEREAS, N.J.S.A. 40A:14-72(b) requires the Board of Fire Commissioners to set a date annually for the holding of the annual Fire District Election and to establish the time and place thereof; and

WHEREAS, in the past, the Board has held its annual election on the third Saturday in February as set forth in the statute between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, at Morganville Fire Department, 393 Highway 79, Morganville, New Jersey; and

WHEREAS, the Board finds and determines that the prior arrangements for the annual election have been in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, that it set the date of the annual election as February 21, 2026, between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, to be held at Morganville Fire Department, 393 Highway 79, Morganville, New Jersey; and

BE IT FURTHER RESOLVED, that the Fire District administration take all necessary action to make arrangements for the appropriate voters' list, challengers, mail-in ballots, security and other necessary action to effectuate the within Resolution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote

Member	Motion	Second	Aye	Nay	Abstain	Absent
John Boyle, Jr.			✓			
Robert Cromer						✓
Derek DeLuca	✓		✓			
Robert Holmes		✓	✓			
Ian Thompson			✓			

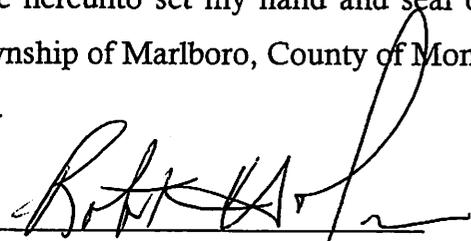
CERTIFICATION

I, **ROBERT HOLMES**, Clerk of the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 20th day of November, 2025.

I do further certify that the said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, on this 20th day of November, 2025.


ROBERT HOLMES, CLERK
Board of Fire Commissioners
Fire District No. 3
Township of Marlboro

Resolution No. 2025-

RESOLUTION AUTHORIZING NOTICE OF PUBLIC MEETINGS
PURSUANT TO N.J.S.A. 10:4-18

WHEREAS, N.J.S.A. 10:4-18 requires every public body to post and maintain posted throughout the year, in a public place reserved for such or similar announcements, a notice of its regularly scheduled meetings for the year; and

WHEREAS, the aforementioned statute requires that the notice of the annual schedule of regular meetings be forwarded to the newspapers designated by the Board to receive such notices pursuant to N.J.S.A. 10:4-8(d); and

WHEREAS, the annual regular meeting schedule shall contain the location of each meeting, to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, finds and determines that it shall continue to hold its regular monthly meetings on the fourth Thursday of each month throughout fiscal year 2026 with the exception of November's meeting which will be held on the third Thursday of that month and December's meeting which will be held on the third Thursday of that month.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, that its regular monthly meetings for fiscal year beginning January 1, 2026, be held on the fourth Thursday of each month at 7:30 p.m. at District Headquarters, Morganville Fire Department, 393 Highway 79, Morganville, New Jersey, with the exception of November's meeting which will be held on the third Thursday of that month and December's meeting which will be held on the third Thursday of that month; and

BE IT FURTHER RESOLVED, that a notice of the annual regular monthly meeting schedule, inclusive of the date, time and place thereof, be published in the Board's official newspaper, the Asbury Park Press, and in the Star Ledger; and

BE IT FURTHER RESOLVED, that a notice be forwarded to the Clerk of the Township of Marlboro requesting said notice be posted and maintained throughout fiscal year 2026 in a place within the Township Municipal Building designated by the Township for posting of such notices; and

BE IT FURTHER RESOLVED, that the annual regular meeting schedule be posted at District Headquarters, Morganville Fire Department, 393 Highway 79, Morganville, New Jersey, and Morganville Volunteer Fire Company, 78 Tennent Road, Morganville, New Jersey; and

BE IT FURTHER RESOLVED, that the annual regular meeting schedule be posted on the District web site, www.marlbороfiredist3.org; and

BE IT FURTHER RESOLVED, that, if subsequent to the above mentioned publications and postings the annual regular meeting schedule is thereafter revised, the Board shall publish and post such revisions in the same manner and means described above; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote

Member	Motion	Second	Aye	Nay	Abstain	Absent
John Boyle, Jr.			✓			
Robert Cromer						✓
Derek DeLuca	✓		✓			
Robert Holmes		✓	✓			
Ian Thompson			✓			

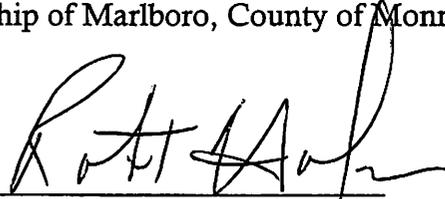
CERTIFICATION

I, **ROBERT HOLMES**, Clerk of the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 20th day of November, 2025.

I do further certify that the said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, is composed of - 5 - members and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, on this 20th day of November, 2025.



ROBERT HOLMES, CLERK
Board of Fire Commissioners
Fire District No. 3
Township of Marlboro

TOWNSHIP OF MARLBORO
NOTICE OF MEETINGS

PLEASE TAKE NOTICE that the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro, County of Monmouth, State of New Jersey, shall hold its regular monthly meetings for 2026 on the fourth Thursday of each month at 7:30 p.m. on the following dates with the exception of November's meeting which will be held on the third Thursday of that month and December's meeting which will be held on the third Thursday of that month:

January 22, February 26, March 26 (reorganization), April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 19 and December 17.

All meetings will be held at District Headquarters, Morganville Fire Department, 393 Highway 79, Morganville, New Jersey. Public participation at the meetings shall be at such times as are set forth in the agenda of the meeting and in such manner as is established by the presiding officer.

The agenda shall include, but not be limited to, matters involving personnel, business and finance, approval of minutes, public session, administrative and operational reports, buildings and grounds, apparatus and equipment, maintenance and repairs, litigation, if necessary, legislation, communications and insurance.

Formal action may be taken at all meetings. The public may be excluded from portions of a meeting pursuant to N.J.S.A. 10:4-12.

This notice is being given pursuant to N.J.S.A. 10:4-6, et seq.

By authority of the Board of Fire Commissioners of Fire District No. 3, Township of Marlboro.

ROBERT HOLMES, CLERK
Board of Fire Commissioners
Fire District No. 3
Township of Marlboro